



PERMIT APPLICATION

Permit Type: Development Building Plumbing Demolition Occupancy Sign
Permit Class: Residential Commercial Agricultural

CONTACT INFORMATION

Applicant: (If applying on behalf of a Company, please list both Company Name and Contact Name)

Name: (First/Last) _____

Mailing Address: (Street/Box) _____ (City/Province) _____ (Postal) _____

Phone Number: (Main) _____ (Alternate) _____

Email Address: _____

Property Owner: Same as Applicant (if checked, do not fill out below)

Name(s): (First/Last) _____

Mailing Address: (Street/Box) _____ (City/Province) _____ (Postal) _____

Phone Number: (Main) _____ (Alternate) _____

Email Address: _____

Contractor/Builder: Same as Applicant (if checked, do not fill out below)

Company Name: _____ **Contact Name:** (First/Last) _____

Mailing Address: (Street/Box) _____ (City/Province) _____ (Postal) _____

Phone Number: (Main) _____ (Alternate) _____

Email Address: _____

PROPERTY INFORMATION (as applicable)

Town or Municipality: Town of Stonewall Town of Teulon R.M. of Rockwood R.M. of Rosser / CentrePort

Property Address: _____ (Civic Address) _____ (Legal Address)

Existing Use of Property: _____

Land Use of Abutting Properties: _____

Water / Sewer: Water Source: New Existing Type: _____
Sewage Disposal System: New Existing Type: _____

Is this property prone to flooding? Yes No Unsure

Is there all-weather road access to this property? Yes No Unsure

Is there an existing driveway/culvert on this property? Yes No Unsure

Is there potential or depleted aggregate on this property? Yes No Unsure

Are you aware of Development Agreement requirements concerning this project? Yes No Unsure

Additional Property Information: _____

PROPOSED PROJECT INFORMATION (as applicable)

- New Building or Structure
- Addition to Building or Structure
- Placement of Used Building or Structure
- Relocation of Used Building or Structure (on same property)
- Basement Development
- Secondary Suite
- Renovation or Repair
- Other: _____

PROPOSED PROJECT INFORMATION (continued)

Type of Building or Structure: _____ Attached Detached
Proposed Use: _____ Temporary Permanent
Dimensions or Square Footage: _____ **No. of Storeys:** _____
Main Floor: _____ sq ft **Second Floor:** _____ sq ft **Basement:** _____ sq ft
Total Height (grade to peak): _____ ft **No. of Plumbing Fixtures** (rough-ins and/or hookups): _____
Total Number of Parking Spaces Proposed: _____
Mobile Home: New Used **CSA #:** _____ **Year:** _____ **Make:** _____ **Model:** _____

Construction Value* (mandatory): \$ _____
**Construction Value - means the total monetary worth of the final project costs, including all construction costs, material costs, and labour costs associated with the project. When submitting a Preliminary Value, you will be required to submit a Final Construction Value once your project costs are confirmed.*

Description of Work*: _____

**If doing a renovation or repair, please submit a Detailed Scope of Work.*

REQUIRED INFORMATION (as applicable)

- | | |
|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Letters of Assurance (Commercial) |
| <input type="checkbox"/> Building Plans* | <input type="checkbox"/> Consultation with R.M. of Rosser CentrePort's Senior Planner |
| <input type="checkbox"/> Lot Grade Permit (Town/R.M.) | <input type="checkbox"/> Manitoba Infrastructure or Highway Traffic Board Permit |
| <input type="checkbox"/> Driveway Permit (Town/R.M.) | <input type="checkbox"/> Letter of Authorization (if Applicant is not Property Owner) |
| <input type="checkbox"/> Detailed Letter of Intent | <input type="checkbox"/> Recent Status of Title (dated within one month) |
| <input type="checkbox"/> Detailed Scope of Work (Renovations or Repairs) | <input type="checkbox"/> Letter from Lawyer (if Status of Title is not yet available) |
| <input type="checkbox"/> Code Review (Commercial) | <input type="checkbox"/> Sewer & Water Installation Fees (Town/R.M.) |
| <input type="checkbox"/> Drainage Plan | <input type="checkbox"/> Developer Approval Letter |

**Building Plans - One (1) paper or one (1) PDF copy of plans, formatted to an 11" x 17" size or smaller, which are signed and sealed by a Manitoba Licensed Professional Engineer (dated within one year of the complete application date), if applicable. For plans formatted to a larger size, one (1) paper copy and one (1) PDF copy are required. Plans are to be drawn to a minimum scale of 1:500 or 1"= 40'.*

All required items must be submitted to the South Interlake Planning District. Incomplete applications will not be accepted.

DECLARATION

I, the undersigned _____ (please print) am the authorized agent/owner named in this application for a permit. I, acknowledge that:

- All statements and representations contained in the application for permit(s) and the plans and specifications are correct, accurate and adhere to any applicable legislation, by-laws, codes and standards;
- Any unauthorized changes from the plans and specifications or building location as specified in this application shall void the permit;
- Owner/applicant is responsible for searching any caveats registered on title and ensuring that the proposed project complies with the caveats;
- Owner/applicant is responsible for ensuring the proposed project complies with any development agreement registered against the title;
- The South Interlake Planning District does not accept any responsibility for errors or omissions contained in the submitted plans and specifications and the issuance of permits does not warrant that the plans and specifications are in accordance with any applicable codes, act and standards.
- When failing to pick up a validated permit, applications shall expire within one (1) year of permit validation date. If engineered, permit applications shall expire within one (1) year of the date of the engineer's stamp. Once a permit application has expired, a new and complete application is required and the applicant shall forfeit the Plan Review Fee and the Development Permit Fee.

Signature of authorized agent/owner: _____ Date: _____

FOR OFFICE USE ONLY		
INTAKE DATE:	RECEIVED BY:	ROLL #:
PLAN REVIEW FEE: \$	DEVELOPMENT PERMIT FEE: \$	RECEIPT NO.: